

## **EMPLOYMENT OPPORTUNITY**

**POSITION TITLE:** PEP Inspector

**OPENING DATE:** July 2, 2020

**CLOSING DATE:** Open until Filled

**BEGINNING SALARY:** \$16.19 - \$22.92 per hour

### **DESCRIPTION OF JOB**

Under the direction of the Community Development Coordinator, The Property Maintenance Inspector's duties will involve enforcement of the City's Property Maintenance Codes. This employee will receive and respond to complaints relating to the City's Property Maintenance Codes, inspects property to determine any violation of the City's Property Maintenance Codes and implement and enforcement provisions of the City's Property Maintenance Codes when violations are found to exist, including appearance in and representing the City at court trials.

### **STANDARDS FOR INITIAL CONSIDERATION**

- Three to Five years of code enforcement experience required.
- Excellent oral, written and interpersonal communication skills.
- Experience in tactfully managing citizen's issues and complaints.
- The ability to stoop, climb, crouch and balance when performing inspections.
- High School Diploma or GED is required.
- Possess a valid Kansas driver's license with good driving record.
- Required to reside in Lyon County or surrounding county.
- Must pass a physical exam, drug/alcohol screen and background check upon conditional offer of employment

**Submit an application online: [www.emporia-kansas.gov](http://www.emporia-kansas.gov)**

**CITY OF EMPORIA**  
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