



Kansas Association of Code Enforcement
An ICC Preferred Provider
Organization Member Application 2018



KACE Memberships are Organization based Governmental Organizations (cities & counties) **must** have at least one designated individual member enrolled on 2nd page of the application. Affiliate Agencies and Affiliate Companies **must** be member organizations in order to exhibit at the semi-annual training conferences, however, individuals from Affiliate Agencies and Affiliate Companies may join as individuals without the organization being a member by filling out the "Supervisor or Manager" section below and not completing the 2nd page.

Application Date: _____

Organization Name: _____ Primary Dept.: _____

(Please check one) **New Member:** _____ **Renewing Member:** _____

Organization Street Address: _____

City: _____ State: ____ Zip: _____

Supervisor or Manager's Name: _____

Title _____ E-mail: _____

Office Phone: _____ Fax: _____

Please Mark Your Organization Membership Category for 2018:

Governmental Organization: \$20, ___ Affiliate Agency: \$20, ___ Pvt. Comp.: \$ 100, ___ \$ _____

Individual Membership Fees Due (from back, or \$40 for non governmental affiliates): \$ _____

For Late Renewal Application submitted after February 15, 2018 add \$10: \$ _____

For Late Renewal Payment February 28, 2018 add \$15: \$ _____

For Reinstatement Fee if Renewal submitted after February 28, 2018 add \$30: \$ _____

Total Due: \$ _____

Memberships not renewed by February 28, 2018 may be terminated and the individual certification credit record will be cleared of training credits earned. A new application and additional reinstatement fees may be required to restore certification credit.

(Add your membership fees and any late (or reinstatement fee, if a renewal), and enter total in 'Total')

Signature: _____
Supervisor Date

***NOTE: PLEASE BE SURE YOUR ACCOUNTING DEPARTMENT HAS THE NEW "PAYMENT" ADDRESS BELOW TO ENSURE THAT KACE RECEIVES YOUR MEMBERSHIP DUES!**

Please e-mail Application to: info@kace-ks.org or fax to 816-618-3253 or mail to address below.

Please mail Payment to: KACE, c/o Skip Moon, Exec. Mgr., 20922 W. Cedar Ridge Rd., Cleveland, MO 64734

(Enter the fee in the appropriate column to the right of each employees name)

	Certified \$30	Profess. \$40	Affiliate \$20
Employee Name: _____ Office Phone: _____ Membership Dues Category: _____ Title: _____ E-mail: _____ Fax: _____ Make your info available: Public _____ Members only _____ Not at all _____	_____	_____	_____
Employee Name: _____ Office Phone: _____ Membership Dues Category: _____ Title: _____ E-mail: _____ Fax: _____ Make your info available: Public _____ Members only _____ Not at all _____	_____	_____	_____
Employee Name: _____ Office Phone: _____ Membership Dues Category: _____ Title: _____ E-mail: _____ Fax: _____ Make your info available: Public _____ Members only _____ Not at all _____	_____	_____	_____
Employee Name: _____ Office Phone: _____ Membership Dues Category: _____ Title: _____ E-mail: _____ Fax: _____ Make your info available: Public _____ Members only _____ Not at all _____	_____	_____	_____
Employee Name: _____ Office Phone: _____ Membership Dues Category: _____ Title: _____ E-mail: _____ Fax: _____ Make your info available: Public _____ Members only _____ Not at all _____	_____	_____	_____
Employee Name: _____ Office Phone: _____ Membership Dues Category: _____ Title: _____ E-mail: _____ Fax: _____ Make your info available: Public _____ Members only _____ Not at all _____	_____	_____	_____
Employee Name: _____ Office Phone: _____ Membership Dues Category: _____ Title: _____ E-mail: _____ Fax: _____ Make your info available: Public _____ Members only _____ Not at all _____	_____	_____	_____
Employee Name: _____ Office Phone: _____ Membership Dues Category: _____ Title: _____ E-mail: _____ Fax: _____ Make your info available: Public _____ Members only _____ Not at all _____	_____	_____	_____
Employee Name: _____ Office Phone: _____ Membership Dues Category: _____ Title: _____ E-mail: _____ Fax: _____ Make your info available: Public _____ Members only _____ Not at all _____	_____	_____	_____
Employee Name: _____ Office Phone: _____ Membership Dues Category: _____ Title: _____ E-mail: _____ Fax: _____ Make your info available: Public _____ Members only _____ Not at all _____	_____	_____	_____
Employee Name: _____ Office Phone: _____ Membership Dues Category: _____ Title: _____ E-mail: _____ Fax: _____ Make your info available: Public _____ Members only _____ Not at all _____	_____	_____	_____
Employee Name: _____ Office Phone: _____ Membership Dues Category: _____ Title: _____ E-mail: _____ Fax: _____ Make your info available: Public _____ Members only _____ Not at all _____	_____	_____	_____
Employee Name: _____ Office Phone: _____ Membership Dues Category: _____ Title: _____ E-mail: _____ Fax: _____ Make your info available: Public _____ Members only _____ Not at all _____	_____	_____	_____
Employee Name: _____ Office Phone: _____ Membership Dues Category: _____ Title: _____ E-mail: _____ Fax: _____ Make your info available: Public _____ Members only _____ Not at all _____	_____	_____	_____
Total Due in each category for Individuals above (transfer to 1st page)	_____	_____	_____

2018 KACE Membership Application Instructions

A. Governmental Organizations with individual members:

1. Organizations applying for membership should fill out the top half of the form, including the Supervisor or Manager that is approving the organizations membership and fill out the individual memberships on page 2 of the form.
2. Determine the organization's membership category and enter the appropriate membership dues in the center of the form.
3. Enter on page 2 all of the governmental individual memberships being sponsored by the organization and the membership fee for each individual in the appropriate column on the right side of page 2.
4. At the bottom of page 2, enter the total fees due in each column and transfer the total of the three columns to the next line after the organization's membership category line in the center of the page 1.
5. For renewals only, enter any late application fee, late payment fee and reinstatement fee that is due on the next lines.
6. Add the organization dues, the individual fees and any late/reinstatement fees and enter the total on the "Total Due" line. This is the amount that needs to be sent to KACE at the address shown on page 1.
7. A supervisor/manager for the organization must sign and date the application on the front page. Your signature here indicates you are requesting a governmental membership as a member of KACE and you have the authority to apply for both the organization and the individual memberships requested..

B. Individuals joining, sponsored by agency or private company (not a governmental organization):

1. Enter the date of application at the top and enter your organization's name and your department if you are employed.
2. Check whether you are a new member or a renewing member.
3. Enter your address information and complete the Supervisor section.
4. Check either 'Affiliate Agency' or Pvt. Company, and enter the appropriate fee on the right.
5. Enter the appropriate amount for the AAgency or Pvt. Comp. membership.
6. For a "renewing" individual member, enter any late application fee, late payment fee or reinstatement fee that is due on the next lines and enter the total amount due.
7. You must sign and date where a supervisor signature is indicated at the bottom of the payment box on the front page. Your signature here indicates you are requesting approval as a member of KACE.

C. Individuals joining, not sponsored by a governmental organization:

1. Enter the date of application at the top and enter your organization's name and your department if you are employed.
2. Check whether you are a new member or a renewing member.
3. Enter your address information and complete the Supervisor section.
4. Do not enter an amount for an organization membership.
5. For a "renewing" individual member, enter any late application fee, late payment fee or reinstatement fee that is due on the next lines and enter the total amount due.
6. You must sign and date where a supervisor signature is indicated at the bottom of the payment box on the front page. Your signature here indicates you are requesting approval as a member of KACE.

If you have questions about completing the form, e-mail your questions to,

info@kace-ks.org

BY-LAWS



An ICC Preferred Provider



CHAPTER

ARTICLE II. MEMBERSHIP

Section 1. Certified Members (KACE Certified)

A person involved in the regulation of health and safety in the environment, both natural and man-made, or is otherwise responsible for enforcement of municipal, county, state or federal codes or working in a position or field closely related to either the regulation of health and safety in the environment, both natural and man-made or the enforcement of municipal, county, state or federal code and who resides or is employed in the State of Kansas, shall be eligible for regular membership as a Certified Member once certified by KACE as a Code Enforcement Officer and upon payment of established dues shall be known as a “Certified Member”. A Certified Member may use the designation after their name/signature “KACE/CEO” or “CEO/KACE” and shall be eligible to hold any office within KACE subject to any other condition required in the by-laws.

Section 2. Professional Members (not KACE Certified)

A person involved in the regulation of health and safety in the environment, both natural and man-made, or is otherwise employed in or responsible for enforcement of municipal, county, state or federal codes or working in a position or field closely related to either the regulation of health and safety in the environment, both natural and man-made or the enforcement of municipal, county, state or federal code and who resides or is employed in the State of Kansas, shall be eligible for membership as a Professional Member until certified by KACE as a Code Enforcement Officer, and upon payment of established dues shall be known as a “Professional Member”. A Professional Member may use the designation after their name/signature “KACE” and shall be eligible to hold any office within KACE subject to any other conditions required in the by-laws.

Section 3. Affiliate Members

Any student, nonresident or individual interested in code enforcement, but not otherwise eligible for membership. Affiliate Members are not entitled to vote on KACE business matters or to hold any positions within KACE other than as a committee member.

Section 4. Honorary, Retired and Agency Members

Honorary member

An honorary member in the Association shall be a person who has rendered outstanding meritorious services for the furtherance of the objectives of this organization. Such persons, upon the motion of any member in good standing, may be elected by the Board of Directors, or by the Association, to Honorary Membership and shall be excused from the payment of dues and assessments. They shall not be eligible to vote or to hold office or be a member of the Board unless they are also a Certified or Professional Member.

Retired Member

A retired member of the association shall be an active member in good standing at the time they retired from employment in the enforcement of housing, health, land use, or other municipal, county, state or federal codes. A retired member shall be entitled to the same rights as a Certified or Professional Member, except that they cannot hold a position on the Board of Directors.

Charter Organization

Any governmental jurisdiction employing or sponsoring one or more Certified or Professional Members shall be eligible for membership as a Charter Organization upon payment of established dues. Charter organizations shall be eligible to vote on matters of KACE concerning certification.

Affiliate Organization

Any commercial entity, governmental agency or non-governmental agency or association interested in supporting the purpose and mission of KACE shall be eligible for membership as an Affiliate Organization. Affiliate Organizations shall be eligible to participate in exhibits or displays at KACE meetings and conferences without charge, but shall not be eligible to vote on matters of KACE.