

## MINUTES

### KANSAS ASSOCIATION OF CODE ENFORCEMENT ANNUAL BUSINESS MEETING MARRIOTT WICHITA, KANSAS

APRIL 23, 2008

President Leslee Fonseca called the meeting to order at 8:20 a.m.

#### **I. ROLL CALL**

Board members present: President Leslee Fonseca, 1<sup>st</sup> Vice President Skip Moon, 2<sup>nd</sup> Vice President Wayne Wilson, Sergeant at Arms James Stuart, Secretary Barbara Bille, Past President Kim Bauer.

Members Absent: 3<sup>rd</sup> Vice President Shane Pruitt, Treasurer Tom Yahl

#### **II. OFFICER REPORTS**

Leslee Fonseca welcomed everyone to the 2008 Spring Conference and stated she was looking forward to more recruiting of members in the next year. Throughout the year the Board has been working on various issues to help build up membership and promote the organization.

Skip Moon talked about his work on improving the KACE website. He asked members to contact him with any ideas as he develops new features. Since the time that Nolan Dealy first set up the website, work has been done to eliminate some of the glitches. One issue he is currently having is that he cannot make the changes to the by laws himself, but rather has to do so administratively. He foresees the website can become a valuable tool and welcomes any ideas or suggestions from members to help make the website more user friendly and informative.

Wayne Wilson stated that he has been working since last year to straighten out the certification records by getting the accumulated hours recorded correctly and certificates mailed to all the members who were missing them. Additionally, work was done to verify and approve reported outside training hours. Members can pick up their certificates for Spring 2007, Fall 2007 and Spring 2008 training at the end of the conference. If any member has questions regarding their hours of training, please see him. He is also working on ideas to make certification mean more to each member and that the knowledge gained can boost members career fields.

James Stuart stated that he is looking forward to all the new volunteers for the open officer positions in KACE.

Barbara Bille said she has learned a lot during the last year about KACE and is excited about the direction it is headed. She added that the minutes from April 23, 2007 have been handed out. Approval of minutes will be done on Friday along with the installation of officers.

### **III. NEW BUSINESS**

Skip Moon said that KACE currently has 123 members. Attendance at conferences has been lighter due to budget constraints. In order to improve attendance, KACE needs to find ways to become more credible within the state. For instance, we lost the membership from the City of Topeka. Communication is the key but more participation is needed. Committee sign up sheets will be posted out on the tables outside the conference room and urged all members to please consider signing up and/or joining the Board.

Board positions open are:

1<sup>st</sup> Vice President. This is a one year term. Eligibility – any member in good standing, KACE certified & has served on the Board for one year. Chairs the Steering Committee and succeeds to Presidency and Past President.

3<sup>rd</sup> Vice President: This is a one year term. Eligibility – any member in good standing. Chairs Membership Committee.

Treasurer: This is a two year term. Eligibility – any member in good standing. Chairs the Finance Committee. Keeps minutes of those meetings and committee lists.

Skip Moon made a motion to take nominations from the floor, which was seconded by James Stuart. Vote passed unanimously.

Nomination/Volunteer for 1<sup>st</sup> Vice President – Debi Ward – Unified Govt, WyCo KCK

Nominations/Volunteers for 3<sup>rd</sup> Vice President – Amy Shelton – City of Lenexa; Terrill Florence – City of Wichita, Judy Irvin – City of Salina; Matt Blackman – Unified Govt, WyCo KCK; and Brian Jimenez – City of Lawrence.

Nomination/Volunteer for Treasurer – Shelly Carver – City of Manhattan.

Ballots will be handed out tomorrow as the conference breaks for lunch. Completed ballots need to be turned in prior to the start of the afternoon session.

At this time, Skip Moon asked if there was any further discussion from the floor. Chris Jones from the City of Beloit asked about the process for obtaining credit for hours taken outside of KACE conferences. He was told to submit a synopsis of the course to Wayne Wilson, the dates the class was taken along with the course description. This information

would be brought before the board for approval. Mr. Jones also asked about the correlation between AACE and KACE and whether there was any direct relationship between the two at this time.

Skip Moon said that there was not a direct relationship right now. The key to the success of KACE lies in communication and educational opportunities. This is why he has been working to enhance the website and has asked for input from the membership. He added that the Board has discussed developing four sub-chapters in the state wherein localized training could reach a wider range of members and draw in more membership.

Debi Ward made an announcement about the passing of Lupe Gonzales on April 17, 2008 at the age of 73 He will be missed.

Leslee asked if there was any more discussion. Seeing none she called for a motion to adjourn the meeting until Friday morning, April 25<sup>th</sup> at 8:00 a.m. Vince Rocco made a motion to adjourn which was seconded by Kathy Lahey. Vote was unanimous to adjourn.

Meeting adjourned at 9:12 a.m.

Respectively submitted,

Barbara Bille  
Secretary, KACE 2007-2008